**Remarks of HOD on Condonation of Shortage of Attendance**

Name of Student: Class :

U.city Rgn No: Rollno:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Chance | 1st Chance |  | 2nd Chance |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Challan Details | | | |
| No | Date | Amount | Name of treasury/centre |
|  |  |  |  |

Verified the application for condonation of shortage of attendance furnished by the applicant with reference to the student’s record and found correct. The applicant is within the condonation limit.

Since the reason is on medical ground the condonation (I /II) may be granted. The condonation details have been entered in the student’s record

**HOD Class in Charge**